

**College of Engineering and Applied Science
Department of Civil Engineering and Mechanics
Departmental Faculty Minutes**

Date: November 17, 2000

Place: EMS-E375

Faculty Present: Profs. Beimborn, Bravo, Christensen, Ghorbanpoor (Chair), Helwany, Horowitz, Lee, Rahman, Shaikh, and Tabatabai.

Faculty Absent: Profs. Bratanow, Cutler, Naik, and Wnuk

The meeting was called to order at 1:07 PM.

1. Announcements

- The advertisement for a position in Geotechnical Engineering has been sent out.
- The Dean has given the-go-ahead to advertise for a position in Engineering Mechanics, and for a position in Environmental Engineering
- A seminar committee has been formed with the objective to organize regular seminars sponsored by the Dept. of CE & M. The seminar series is to start next semester. Dr. Helawny, Dr. Rahman, and Dr. Tabatabai agreed to serve on the committee.
- The CE & M Holiday party is scheduled for December 7th, 2000
- A representative of the CE & M Department for the graduation commencement ceremony on December 17th, 2000 is needed
- Course offerings for the summer 2001 will be 240-201, 240-202, 240-303, and a joint course with the school of Architecture
- Prof. Ghorbanpoor asked for recommendations of possible nominees for the Adjunct Professor title to be forwarded to him.

2. Minutes of October 6, 2000 meeting

It was moved (Horowitz, Shaikh) to approve the minutes of October 6, 2000 with corrections. Motion passed.

3. Minutes of October 20, 2000 meeting

It was moved (Shaikh, Christensen) to approve the minutes of October 20, 2000 with corrections. Motion passed.

4. Curriculum Revisions for Chemistry 105

Prof. Horowitz presented the civil engineering curriculum document that reflects the updates and the changes (attachment A).

The Chemistry requirement as stated in the civil engineering curriculum document Reads:

*Chemistry (5-10 credits)

One of the following sequences must be completed:

Chem 105 (Suggested) or Chem 102-104 Chem 100 with C grade or Chemistry placement test

It was moved (Horowitz, Shaikh) to adopt the CE & M curriculum document with updates and changes (see attachment A), Motion passed.

5. Oral communication requirement for CE & M courses

It was moved (Horowitz, Christensen) to adopt a motion to encourage an oral presentation for all courses in Group-A of the CE & M curriculum document. Motion passed.

6. Courses having prerequisites exams

It was moved (Christensen, Rahman) to table this item for the next departmental meeting. Motion passed. Prof. Shaikh and Horowitz are to work on the prerequisites.

7. Review of objectives/outcomes for the department

Attachment B documents the Civil Engineering Program Objectives and Corresponding Outcomes

It was moved (Beimborn, Ghorbanpoor) to adopt the objectives/outcomes for the department with corrections (see attachment B). Motion passed

8. Adjournment

It was moved to adjourn (Christensen, Shaikh). Motion carried. The meeting was adjourned at 1:45 P. M.

Respectfully submitted,

Adeeb Rahman
Recording Secretary