

**University of Wisconsin – Milwaukee**  
**College of Letters and Science**  
**Information Technology Office**

**Re:** Interim Practice on L&S Computer Images  
**From:** Dr. Robert J. Beck, Information Technology Office  
**Date:** May 3, 2006

A computer "image" is a pre-configured, ready-to-deploy comprehensive package of a computer "operating system" (e.g., Windows XP or Mac OS X) and software "applications" (e.g., the Microsoft Office Suite, Thunderbird e-mail client).

For more on the current L&S Windows Image:  
<http://www.uwm.edu/letscli/lsito/faqs.html#image>

For more on the current L&S Macintosh Image:  
<http://www.uwm.edu/letscli/lsito/faqs.html#macimage>

A comprehensive statement on the L&S computer hardware acquisition process, including discussion of L&S computer deployment and images:  
[http://www.uwm.edu/letscli/lsito/pdf/comp\\_acquisition.pdf](http://www.uwm.edu/letscli/lsito/pdf/comp_acquisition.pdf)

- **New Computer Deployment Practice:** By default, all new L&S PC Computers are delivered with a "Windows Image" supplied by the College of Letters and Science's Information Technology Office (LSITO). Similarly, by default, all new L&S Apple Macintosh Computers are delivered with a "Mac OS X Image" supplied by LSITO. These computer image and deployment practices have been sanctioned by the Dean of the College of Letters and Science and the university's Chief Information Officer.
- **Rationale for "Images":** Developed in sustained collaboration with an array of campus IT experts, the L&S Windows and Macintosh "Images" offer protection from various forms of cyber attack. They also facilitate computer support and university compliance with formal software license requirements.
- **Accommodation of Functional Needs:** Among the core goals of the College of Letters and Science's Information Technology Office is to ensure that L&S faculty and staff members' functional needs in networked desktop and laptop computing are effectively addressed. Such needs might include, for example, the capacity to support a particular hardware device or the capacity to run a particular specialized software application. Accordingly, if necessary, before deploying a new L&S computer, LSITO will modify its standard Windows or Macintosh "Image" to accommodate the special functional requirements of an L&S computer user.

If prospective recipients have concerns about the capacity of their new imaged computers to meet their needs, they should contact LSITO's Jim Kavanagh ([jamesek2@uwm.edu](mailto:jamesek2@uwm.edu) on PCs) or Dan Siercks ([dsiercks@uwm.edu](mailto:dsiercks@uwm.edu) on Macs).
- **Removal of Image:** Because of the many vital functions that a computer image serves, the removal of an L&S Windows or Macintosh "Image" from a new L&S computer is very strongly discouraged. Any College of Letters and Science faculty or staff member who deliberately removes an L&S Windows or Macintosh "Image" from a new L&S computer will assume responsibility for any instance of "security breach" or "software license non-compliance" that occurs as a consequence of that action.