

# Comprehensive Examination Registration Form

Please complete this form and return via email to:  
([barajas@uwm.edu](mailto:barajas@uwm.edu)) or fax (414) 229-6699

Student Campus ID# \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
City State Zip

Home or Work Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

An Exam ID#, which you will use in place of your name, will be issued to you prior to the exam.

**NOTE:** Once you have submitted this form, you will be able to access the D2L Comprehensive Exam Resource site: <https://uwm.courses.wisconsin.edu/>  
Exams questions will be available via D2L to all students taking comps. **Receipt of the exam is your responsibility.**

- **NOTE:** You must have completed or met the following prior to taking the exam:
  - All required core courses;
  - Completed 60% of the total coursework or have 12 credit hours remaining in your MLIS program;
  - ALL deficiencies for the program must have been met.

Date of comprehensive exam: Semester: \_\_\_\_\_ Year: \_\_\_\_\_  
Expected date of Graduation: Semester: \_\_\_\_\_ Year: \_\_\_\_\_

By signing below (and/or submitting this form via email), you are committed to taking the comprehensive exam for the semester indicated. If you change your mind and decide not to take the exam you must do so in writing prior to picking up the exam. Failure to turn in the exam on time will result in a late penalty. The penalty is to reduce the assigned grade on the take-home portion by one full letter grade for each business day the paper is late.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Before sending any email questions to SOIS, please visit the website at:  
<http://www.uwm.edu/Dept/SOIS/academics/MLIS/mlisexam.htm>