

**UNIVERSITY OF WISCONSIN-MILWAUKEE
REQUEST FOR SUMMER APPOINTMENT IN EXCESS OF 2/9**

The following is the UWM policy regarding summer appointments exceeding 2/9:

UW System policies state that compensation received in the summer period may not, in aggregate, exceed 2/9 of the academic year salary of the person appointed unless an explicit exception is granted by the Chancellor or designee, regardless of source of funds. At UWM, this requires that any faculty, academic staff, or limited appointee, on an academic year appointment must obtain prior approval from the Dean/Director and the Provost for summer appointments resulting in compensation in excess of 2/9 of academic year. The following conditions apply for summer appointments in excess of 2/9:

- i. Faculty and academic staff are eligible to receive up to 3/9 summer salary provided at least 1/9 comes from extramural sources. In exceptional cases, to allow faculty and academic staff to meet ongoing institutional commitments, this policy allows all 3/9 of the summer appointment to be provided from non-extramural funds.
- ii. The combination of regular and overload appointments in any one summer may not exceed 3/9 of academic year salary.
- iii. Faculty and staff on 3/9 summer appointment commit 100% of their time during the entire three month period. This precludes the possibility of summer vacation time.

Name: _____ Title: _____

Department/Unit/Division: _____

C-Basis Salary: \$_____ 1/9 of C-Basis Salary: \$_____

Summer appointments (see <http://www.bfs.uwm.edu/DEPTS/PAYROLL/Unclassified%20Info.HTM> for summer session and summer service dates):

Appointment period (dates)	Appt. %	Compensation (\$)	UDDS/Fund/Account
Total			

Signature of Employee: _____ Date: _____

Department Chair	Date	Unit Business Rep/Personnel Rep	Date
Dean/Director	Date	Provost	Date