

**NON-RENEWAL OF FIXED TERM ACADEMIC STAFF
APPOINTMENT (SEVEN OR MORE YEARS OF SERVICE)**

(1)

(2)

Dear (3):

This letter is to officially inform you that your academic staff appointment as (4) in the Department of (5) will not be extended beyond (6). This letter constitutes timely notice of the non-renewal of your fixed term academic staff appointment in accordance with UWS 10.05, Wis. Adm. Code, and Chapter 108 of the UWM Academic Staff Personnel Policies and Procedures. You have rights to written reasons and appeal in accordance with UWM Chapter 106.06.

(7 Optional) I wish you success in your future endeavors.

Sincerely,

(8)

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