

Independent Writers Inc.

Small marketing communications company based in Greendale has an opening for either a PAID intern or part-time office employee. Duties include writing, editing and proof-reading copy prior to publication; gathering data for publications; helping lay out publications for pre-press; and general office work. Experience with Microsoft Works and Quark preferred. Mastery of English language required. Flexible hours, most likely three days per week, 9 a.m. - 3 p.m., but also dependent upon workflow. Please e-mail resume to Vicki at inwriter@execpc.com or fax resume to 529-8774.