

GRADUATE APPLICATION CHECKLIST

- **Application Fee of \$45:** Payable to UW-Milwaukee by bank draft (check) or money order. Credit card payments can only be accepted at the time of online application submission (apply.wisconsin.edu).
- **Evaluation Fee of \$40:** Payable to UW-Milwaukee by bank draft (check) or money order. Credit card payments can only be accepted at the time of online application submission (apply.wisconsin.edu).
- **Academic Records:** Original or attested photocopies of original transcripts, marksheets, grade reports, diplomas or certificates, national standardized examination results, or other academic credentials reflecting coursework completed and grades received are required. Unattested photocopies, scanned or notarized documents will not be accepted as official academic records. Academic records issued in languages other than English must be accompanied by officially-certified (school-issued) complete and literal English translations.
- **Proof of English Proficiency:** Proof of English proficiency can be demonstrated in one of the following methods:
 1. TOEFL Score: 550 (PBT), 213 (CBT), 79 (iBT)
*Architecture & Urban Planning majors: 600 (PBT), 250 (CBT), 100 (iBT)
 2. IELTS Score: 5.5
*Architecture & Urban Planning majors: 7
 3. University Study: Receipt of a baccalaureate or higher degree from UWM, or another approved institution where English is the sole language of instruction. International applicants also must meet the following criteria:
 - the degree must be earned within two years of expected enrollment at UWM
 - attendance at the institution must be a minimum of 2 years
 - a "C" (2.00 on a 4.00 scale) or better GPA on all course work completed.
- **Reasons for Graduate Study:** The Reasons statement is used to determine the appropriateness of UWM's programs to your educational and professional goals and serves as an example of your ability to express yourself in writing. In the statement:
 - Explain your reasons for pursuing graduate study.
 - Describe specific interests and your back-ground in the field.
 - List any relevant skills or training you have acquired.
 - List relevant academic awards or honors you have received.
 - If your program requires recommendations, list the names of those individuals who will write on your behalf.
- **Program Specific Requirements:** Some graduate programs may require additional documents (GRE or GMAT exam scores, writing sample, portfolio, letters of recommendation, etc.). Please contact your intended graduate program for any additional requirements they may have.
- **Proof of Funding:** If you plan to enter the US using a student visa (F1 or J1), you will need to submit a certified statement of financial responsibility from your bank, your sponsor's bank, or university funding. The minimum amount required for the 2005-2006 academic year is \$28,816 for undergraduate applicants and \$32,726 for graduate applicants. Be sure to check the most recent figures on UWM's website. The amount is considered the minimum required for tuition, fees, books, room and board, and living expenses for two regular semesters.