

Editors: LeGates and Stout
Title: The City Reader
Publisher: Routledge
Edition: 2007
ISBN: 978-0-415-77084-2

Author: Davis, Mike
Title: Planet of Slums
Edition: Any
Publisher: Verso
ISBN: 978-1844671601

Author: Reader, John
Title: Cities
Edition: Any
Publisher: Grove
ISBN: 978-0802142733

Author: Gibson, William
Title: Pattern Recognition
Edition: Any
Publisher: Berkley Trade
ISBN: 978-0425192931

Required Assignments

- Participation 20%
- Weekly On-line Quizzes 20%
- 3 Take-Home Examinations
 - Exam 1 (Due on February 29, 2008) 10%
 - Exam 2 (Due on April 4, 2008) 20%
 - Exam 3 (Due on May 9, 2008) 30%

Note: Failure to complete **all** required course assignments will result in failure of the course. Late exams will not be accepted. I retain the right, in cases of significant improvement over time, to weigh a given student's work completed toward the end of the semester more heavily than the work completed by that student toward the beginning of the semester.

Grading Scale

A	93-100	C+	77-79
A-	90-92	C	73-76
B+	87-89	C-	70-72
B	83-86	D+	67-69
B-	80-82	D	63-66

Field Trips

Field trips may be planned for different points in the semester. The total cost of all field trips (excluding transportation) will not exceed \$10.00.

Participation

The participation grade reflects a student's attendance and the professor's assessment of the **quality** (not the quantity) of a student's contributions to class discussion and cooperative projects. The professor expects students to raise and to respond to questions as well as to listen and respond to the contributions of others in a respectful manner. **Attendance is mandatory.** Notify me if you need to miss class for any reason. You are responsible for making up any missed assignments and for any information given or discussion held in your absence. **Students who miss more than two classes can expect a significant reduction in their participation grades.**

Relevant University Policies

If you need special accommodations in order to meet any of the requirements of this course, please contact me as soon as possible to meet with me individually. Please go to the following link for a full listing of university policies relevant for this course, including policies related to students with disabilities, religious observances, students called to military duty, incompletes, and other important matters: <http://www.uwm.edu/Dept/SecU/SyllabusLinks.pdf>

Computer Requirements

Computer Usage

Access to a computer with a high-speed Internet connection is vital for successful completion of this class. The Course Web Site and many of the readings are accessible only via the Internet.

E-Mail

Students should expect to receive periodic updates on class activities from the instructor via e-mail. If you do not use your ePanther/alpha account regularly, **it is your responsibility** to make sure that your UWM e-mail is forwarded to your preferred email account. For instructions on forwarding mail, go to the UWM ePanther accounts web site at: <http://www.uwm.edu/IMT/ePanther/>.

E-Reserve

Some readings for the course are located on the Gold Meir Library's "E-Reserve" system. To use e-reserve, go to the following web address:

<https://library.uwm.edu/cgi-bin/Pwebrecon.cgi?DB=local&PAGE=rbSearch>

You may find instructions on how to use e-reserve at the following addresses:

On-campus Access: <http://www.uwm.edu/Libraries/guides/cclereshandout.pdf>

Off-Campus Access: <http://www.uwm.edu/Libraries/guides/offcampushandout.pdf>

To log in to e-reserve, use either your UWM ID (not your social security number) + first four letters of your last name, all lowercase OR eres [in place of ID] + spring [in place of password].

Course Web Site

Readings and other assignments may be modified throughout the semester, and so it is imperative that students refer directly to the Course Web Site at least once a week to remain abreast of course assignments.

Materials for this course are available on a Desire2Learn (D2L) course Web site. You may see these materials there anytime you wish, using a standard Web browser as described in the paragraph below.

If you have a PC-compatible computer, it is recommended that you use Internet Explorer 6 as your D2L Web browser. If you have a Mac, you may use Mac OS X (up to 10.4) it is recommended that you use Netscape 7.0-7.2 as your Web browser. Please note that at present D2L does **not** fully support Safari. You should also make sure that your browser has "Sun Java

Runtime Environment” (Java-scripting) enabled for Java version 1.4.2. (If you have any questions about these requirements, contact Help as described at the bottom of this page.)

In order to find and browse the course Web site:

1. Call up your Web browser and go to the UWM home page: **http://www.uwm.edu**
2. From the UWM home page, click on the dropdown box “Quicklinks,” select **D2L**, and click on the “go” arrow.
3. On the next screen, click on the Desire2Learn **logo**.
4. This will bring up the Desire2Learn **welcome** screen. You will see a location to enter your **Username** and **Password**.
5. Your **Username** is your ePanther username (the same username as your ePanther campus email), without the “@uwm.edu” part. Do not hit Enter after you have typed in your username! Either hit the Tab key on your keyboard, or use the mouse to click in the box next to Password.
6. Your **Password** is your ePanther password. After you have typed in your ePanther password, then please hit Login.
7. You should then see a **My Home** screen. You will see on the screen a list of **My Milwaukee Courses**. There is a + next to the words **Spring 2008**; click on the + sign. You will then see a + next to the name of any department in which you are enrolled in a course that uses D2L, for example, + BUS-Business Management or + L&S-Biological Sciences. Click on that + too. Finally, you will see a course title underlined in blue. That is a hot link: click on it and you will enter your course Home Page.
8. Once you are on the **My Home** screen, you will see links on the left side of your screen that allow you to **change** your ePanther password or **forward** your ePanther email to your preferred private email address.
9. If you have any difficulty getting on the course Web site, please close down your Web browser completely and open it up again, then try logging on again using the instructions above. If you do not know your ePanther username or password, please get help as indicated below.
10. When you are finished looking around the course Web site, always click on **Logout** if you are in a computer lab, or at least shut down your Web browser. Otherwise, the next person who uses the machine will be using *your* course account!

What to do if you have problems with Desire2Learn (D2L)

If you have problems with your login (e.g., you forgot your password, or if you just can’t get on) or if you run into any other typical Desire2Learn difficulties, help is available 24 hours a day, 7 days a week. You may do one of the following:

- Send an email to **help@uwm.edu**
- Pick up a phone and call 414.229.4040 if you are in Metro Milwaukee (or just 4040 on a UWM campus phone)
- Go to Bolton 225 (this lab is not open all day or on weekends – check for specific hours)
- Go to EMS E173A (this is a 24/7 lab)
- If you are calling from off campus but within Wisconsin or within the USA, call 1.877.381.3459.

On-Line Quizzes

I will post all quizzes on the “Quizzes” sector of the course website. You will take the quizzes on-line in a timed format. You will have a set amount of time to take a quiz and must complete the quiz in that time or you will be “booted off” the quiz. Once you start a quiz, you have to finish it – there is no starting a quiz, exiting, and coming back to it at another time. Before taking your first quiz, you should read the “help document” on taking quizzes, which can be found at: http://www.uwm.edu/Dept/LTC/student_help/taking.quizzes.student.htm

After logging onto the course website, click the “Quizzes” tab. You will then be taken to a page with the links for each quiz. Each quiz consists of multiple choice questions that test your knowledge of the assigned readings. The best way to prepare for a quiz is to study and familiarize yourself with the “keywords” identified in the assignment for each week (see the website under “Content”).

When taking the multiple choice quiz, you must choose the one response that BEST answers the question. In choosing the “correct” answers to questions, you are demonstrating your understanding of, but not necessarily your agreement with, and authors’ and professor’s analysis.

You may take up to two (2) hours to complete each of the quizzes, but you are permitted to make **only one (1) attempt** to complete each of them. *I must be firm in adhering to this rule.* Please make sure that you have saved all your responses (including those you may have altered) before submitting the quizzes.

Keywords

The best way to prepare for quizzes is to study the “keywords” identified in each weekly reading assignment. Keywords include names, events, things, and other factual information that is central to the course. To succeed in this course, you must understand the keywords. Keywords are important both for multiple choice exams and papers. You should be able to answer the following questions about each keyword:

- What is it or who is it? Provide a basic definition.
- When and where? If the keyword is an event, you should know when the event took place and where. Be as specific as possible. If the keyword is a thing, person, or some other entity, you should likewise try to locate the keyword in time and space as specifically as possible.
- How is the keyword significant? Relate the keyword to other issues or keywords that we have discussed in the course.
- Where is the keyword discussed in the assigned readings?

If Christopher Columbus were a keyword, you might answer the above questions in the following manner. A mariner from Genoa who lived in the late fifteenth and early sixteenth century. Made landfall in the Americas in 1492 while searching for a passage to the Indian Ocean in the service of Spain. (Basic definition + space + time.) Columbus’s expeditions began the process of Spanish colonization in the Americas. His first voyage initiated the intercontinental transmission of animals, plants, diseases that historians call the “Columbian Exchange.” (Significance.) Jones, p. 256. (Location in assigned readings.)

I do not require you to turn in your notes about keywords, but you will find any notes that you make for yourself to be very useful as you take quizzes and write papers.

Examinations

Examinations for this course have two components: 1) on-line quiz and 2) paper.

On-Line Quizzes

To succeed in the quiz portion of the examination, follow the procedure described above under “On-Line Quizzes.” Quiz questions will be based on questions asked earlier for earlier “On-Line Quizzes.”

Paper

The particulars of each paper assignment will be posted on the website no later than two weeks before the due date. The length of each paper will vary from 3-10 pages. For general guidelines on how to write essays for this course, look on the course website for the document entitled “How to Write an Essay,” located under “Content,” on the course website under Week 1. Papers must be written as a “Word” document. If you use a different word processing program, you should convert the document to an .rtf file before turning it in.

After you complete the paper, you will place it in the “dropbox” located on the course website. Note that although each examination has two components (the multiple choice quiz and the paper) that are due at the same time, each of these two components is turned in separately. The quiz is completed on-line while the paper is placed in the dropbox.

The best way to study for the “quiz” portion of the examinations is to 1) review previous weekly quizzes and 2) study keywords identified in each weekly assignment. It is unlikely that you will do well on quizzes if you have not completed all the assigned reading beforehand. You have only a limited amount of time to complete the quiz, and if you waste time looking up information that you should have read beforehand, you may end up with insufficient time to finish the quiz.

Advice on writing papers can be found in “How to Write an Essay,” which can be downloaded from the course website under “Unit 1,” located under “Content” on the course website.